



## St. John's Lutheran Church of Parkville

8808 Harford Road      Parkville, MD 21234

410-665-1234      [office@stjohnsparkville.org](mailto:office@stjohnsparkville.org)

### Application for use of St. John's Facilities

Please complete this application and return to the Church at least four (4) weeks prior to the requested date.

Name/Organization: \_\_\_\_\_

Address of Applicant: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Requested Date: \_\_\_\_\_ Time: \_\_\_\_\_

Purpose of Use: \_\_\_\_\_

Number of people attending: \_\_\_\_\_

Facility Requested: (Based on four hours use and ½ hour set-up & ½ hour clean-up)

\_\_\_\_\_ Fellowship Hall w/ Kitchen (No stove, oven or griddle)

\_\_\_\_\_ Smith Building      \_\_\_\_\_ Sanctuary (Parlor if needed)

\_\_\_\_\_ Other: (Please specify: \_\_\_\_\_)

**Please note: Donations to cover cost of utilities are welcome. The Church's utility costs for electric, natural gas and water continue to increase and without your generous donation we would not be able to make our Facility available for use. Please prayerfully consider increasing your donation.**

\_\_\_\_\_ I have read and agree to follow St. John's Facility Use Policy; understand my obligations and I assume all risk, take full responsibility and I hereby waive and release St. John's Lutheran Church of any liability for personal injury or personal property while using the Facility.

Signature of Applicant: \_\_\_\_\_

Date of Signature: \_\_\_\_\_